



## Are You Wanting To Address Council In Open Forum??

If so, please read the following, which is provided to make the experience as easy as possible for you.

The Mayor will open the meeting and extend a welcome to everybody in the public gallery.

The Mayor will then invite members of the public to address Council.

In making a presentation to Council, it will be helpful to observe the following procedures:

- **Come to the Lectern.**
- **State your name and the subject/issue you wish to talk on.**
- **Make your presentation (limited to 5 minutes).**

At the conclusion of your presentation, the Mayor may invite Councillors to ask you any questions they may have in relation to what you have said.

If there are no questions, or after questions, you may elect to resume your seat or depart the Council Chamber.

**Please remember that the Open Forum is not a forum to debate an issue with Council, but is simply a way for you to put your point of view or concern forward to Council.**

**You are only permitted to address Council once at any one Open Forum unless invited by the Mayor to speak again.**

Thank you for your interest and taking the time to address Council in Open Forum. We hope you have found the experience worthwhile and look forward to receiving further input from you.

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James Roncon  
General Manager

**PLEASE DO NOT REMOVE**